

ROBERT W. BARLOW MEMORIAL LIBRARY BOARD OF TRUSTEES
MINUTES

Wednesday, January 3, 2024

Robert W. Barlow Memorial Library Community Room

Board of Trustees vice-president, Brad Cutler, called the meeting to order at 5:33 pm. Other board members present were Mike Rottink, Madeline Trump Weeks, Sarah Gilbert (via Zoom), and Dawn Parker. Erin Finnigan-Andrew's, library director, was also present.

The agenda for the meeting was approved as presented. (Parker/Rottink)

The minutes from the December meeting were approved. (Rottink/Parker)

The bills were presented for approval. Many donations have been received in the past month. It was noted that the bill for utilities was less than the same month in 2022. The payment for bills was approved. (Parker/Rottink)

The monthly report and director's report were given.

*Circulation was increased a little in the past month. A couple bike rentals were also noted. This was the largest month for Hoopla, at a cost of \$388.07

*The gift account balance is \$123,055.16.

*Reliable One has worked on the boilers again. A roof leak was taken care of by BC Roofing.

*Erin has requested grant funding from three different places to help with some needs in the library. She will update us as she hears back from those groups. The Rob Seed Co. provided funding for some Wonderbooks.

*Erin reported on recent library programs. Story Time, LEGO Club, Play Cafe, take home crafts, and Graphic novels are ongoing, and yoga will resume in January. ECC Without Borders will return in February. The Santa program, ornament making, and movie event were well attended.

*Rachel has been busy visiting schools and working with the city's Park and Rec department.

*Board Policy was reviewed. The policy was approved with an amendment on page 2 with the language change. (Parker/Weeks-Trump)

*The 'Tools for Trustees' was reviewed.

The meeting was adjourned. (Parker/Rottink)

The next meeting will be February 5, 2024, at 5:30.

Submitted by Dawn Parker