

ROBERT W. BARLOW MEMORIAL LIBRARY BOARD OF TRUSTEES
MINUTES

Monday, November 6, 2023 5:30 P.M.
Robert W. Barlow Memorial Library Community Room

Board of Trustees president, Jerry Lehtola, called the meeting to order at 5:30 pm. Other board members present were: Brad Cutler, Sarah Gilbert, Dawn Parker, and Mike Rottink. Also present was Erin Finnegan-Andrews, library director.

The agenda for the meeting was presented and approved. (Parker/Cutler)

The minutes of the last meeting were approved as printed. (Lehtola/Parker)

The bills from October were presented for the Board's review. Fees received for patron copying and faxing continues to be significant, and quarterly maintenance was completed on the copier. Approval was given for payment of the bills. (Gilbert/Parker)

The Monthly Report and the Director's Report to the Board were presented.

*Circulation had another strong month in October, with record high check-outs through Hoopla and Bridges. Almost 800 people total attended the four extra in-person kids programs.

*The Gift Account balance is \$118,599.04.

*The staff meeting is moved to November 15.

*One of the new boilers is not working; Erin has contacted Reliable One.

*About 20 people attended today's Ellsworth Without Borders presentation.

The Friends of the Library sent out fall newsletters and membership renewals and have started preparing for next year's scholarship process.

There was no input from the public at the meeting.

Items for Discussion:

*The board reviewed the State Library Annual Report for FY22/23.

*The board reviewed the Long Range Plan 2024-2029 and approved as presented.

(Parker/Cutler)

*The board discussed participating in the Public Health Initiative to provide handgun locks at the library. The board requested more information and Erin will follow-up.

Parker moved to adjourn. Gilbert provided the second. The meeting adjourned at 6:38 pm.

The next meeting will be at the library on Monday, December 4, 2023 at 5:30 pm.

Submitted by Sarah Gilbert