

ROBERT W. BARLOW MEMORIAL LIBRARY BOARD OF TRUSTEES
MINUTES

Monday, February 5, 2023 5:31 P.M.

Robert W. Barlow Memorial Library Community Room

Board of Trustees president, Jerry Lehtola, called the meeting to order at 5:31 pm. Other board members present were: Alison Campbell, Brad Cutler, Sarah Gilbert, Mike Rottink, and Madeleine Weeks. Also present was Erin Finnegan-Andrews, library director.

The agenda for the meeting was presented and approved. (Gilbert/Lehtola)

The minutes of the last meeting were approved as printed. (Rottink/Weeks)

The bills from January were presented for the Board's review. The annual donation from the United Travelers Association was received. New books and toys were purchased using designated memorial donations and grant money. Approval was given for payment of the bills. (Gilbert/Campbell)

The Monthly Report and the Director's Report to the Board were presented.

*Circulation was strong in January, even with closures during bad weather. Use of Hoopla and Bridges both reached record high monthly levels.

*The Gift Account balance is \$123,688.23.

*Staff is still waiting on the myLibro app, but have been able to test it out and find things to fix before public release.

*Erin updated the Board on proposed state legislation regarding library boards. The Waterloo library will hold a Zoom meeting for trustees on Wednesday; board members are encouraged to attend.

*Given the popularity of Hoopla, the board approved an additional \$2,000 be added from the gift account. (Campbell/Cutler)

The Friends of the Library reimbursed expenses and are starting to receive scholarship applications.

There was no input from the public at the meeting.

Items for Discussion:

*The board reviewed the Conduct in the Library Policy. The policy was approved as presented. (Lehtola/Campbell)

Lehtola moved to adjourn. Gilbert provided the second. The meeting adjourned at 6:27 pm.

The next meeting will be at the library on Monday, March 4, 2023 at 5:30 pm.

Submitted by Sarah Gilbert