

# ROBERT W. BARLOW MEMORIAL LIBRARY FINANCE REPORT

**July 2023**

Revenue/Expenses thru July 31, 2023

## REVENUE

Hardin County Assistance	\$1,589.00
Fees - copy/fax	\$341.30
Fines	\$89.95
Book Sale	\$231.00
Room Rent	\$175.00
Donations/Gifts	<u>\$3.75</u>
<b>TOTAL REVENUE</b>	<b>\$2,430.00</b>

## SALARIES

### **Full-time**

Andrews	\$4,321.22
Fincham	\$2,856.00
Sunken	<u>\$3,192.00</u>
	<b>\$10,369.22</b>

### **Part-time**

Atteberry	\$1,479.68
Hickethier	\$371.22
Heitland	\$187.13
Herzog	\$311.22
Tikovitsch	<u>\$254.64</u>
	<b>\$2,603.89</b>

## EXPENSES PAID BY CHECK

### **Utilities**

Alliant	\$2,359.55
Century Link - phone	\$145.85

### **Equipment Maintenance**

TQ Tech - Server & Anti-Virus (Vipre) software renewal	\$483.00
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### **Maintenance Agreements**

Preimer Office Equipment - Final Copier Contract Bill	\$2,284.10
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### **Capital Improvement Project**

Access Systems - New Copy Machine	\$5,889.00
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**TOTAL FOR CHECKS** **\$11,161.50**

**CREDIT CARD EXPENSES****Building Maintenance**

Culligan--Water \$36.40

**Equipment Maintenance**

MakerBot - extruder replacement \$273.93

**Library Books & Media**

Amazon

DVDs \$47.69

Books \$304.13

Board Games \$159.67

Overdrive - Bridges Annual Fee \$1,372.26

Ingram Library Services--July & Aug books \$2,443.43

Waterloo Courier - Annual Renewal \$480.00

Wall Street Journal-Monthly Fee \$58.84

**Operating Supplies**

Fareway - lego snacks \$29.60

Walmart - story time supplies/snacks \$25.42

**Office Supplies**

Amazon - correction tape \$4.99

**Gift Account**

Amazon

SRP supplies (Gift)

Filament, plastic cups \$30.98

Walmart

SRP rock painting supplies (Gift) \$137.47

Ice Cream Party supplies (Gift) \$22.35

SRP Prizes (Friends) \$87.46

Cupcakes for SRP Lego Party (Gift) \$31.88

Hy-Vee

Ice Cream Party supplies (Gift) \$29.91

Lazy Dog Crafts - SRP craft (gift) \$75.00

**TOTAL FOR CREDIT CARD \$5,651.41**

**TOTAL EXPENSES \$16,812.91**

# ROBERT W. BARLOW MEMORIAL LIBRARY FINANCE REPORT

**August 2023**      Revenue/Expenses thru August 31, 2023

## REVENUE

Hardin County Assistance	\$1,589.00
Fees - copy/fax	\$442.25
Fines	\$31.95
Book Sale	\$202.00
Room Rent	\$100.00
Gifts	<u>\$28.25</u>
<b>TOTAL REVENUE</b>	<b>\$2,393.45</b>

## SALARIES

### Full-time

Andrews	\$4,321.22
Fincham	\$2,856.00
Sunken	<u>\$3,192.00</u>
	<b>\$10,369.22</b>

### Part-time

Atteberry	\$1,597.06
Hickethier	\$435.78
Herzog	\$232.18
Heitland	\$374.25
Tikovitsch	<u>\$228.11</u>
	<b>\$2,867.38</b>

## EXPENSES PAID BY CHECK

### **Utilities**

Alliant	\$2,137.90
Century Link - phone	\$136.33

### **Mileage**

Amanda Sunken	\$58.75
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### **Building Maintenance**

Reliable One - Ceiling valve repair	\$712.28
Howland Pest Control - Quarterly bug maintenance	\$60.00

### **Equipment Maintenance**

Access Systems -Copier remote printing software annual charge	\$120.00
TQ Tech - Deep Freeze, Cloud, Anti-Virus renewals	\$896.00

### **Maintenance Agreements**

Access Systems - quarterly maintenance charge	\$258.96
<b>Gift Account</b>	
Center Pt Large Print Subscription - M Gude Mem Funds	\$589.68
<b>TOTAL FOR CHECKS</b>	<b>\$4,969.90</b>

**CREDIT CARD EXPENSES**

**Training/Safety**

State Library Meeting Lunch Fee	\$20.00
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**Phone/Internet**

Mediacom - annual internet fee	\$1,882.80
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**Building Maintenance**

Culligan-Water	\$36.40
CID - Paper Towels, Cleaning Products	\$269.00

**Equipment Maintenance**

Amazon - surge protector for electrical room	\$108.92
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**Library Books & Media**

Amazon	
DVDs	\$97.79
Books	\$57.21
Ingram Library Services-Book orders	\$566.02
Wall Street Journal-Monthly Fee	\$58.84
Stick Together - 3 Sticker Posters	\$132.87

**Operating Supplies**

Amazon - backdrop, cardstock	\$26.98
Casey's - Food for volunteers	\$28.52

**Office Supplies**

Amazon - tape, calendars	\$49.50
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**Gift Account**

Amazon	
SRP supplies/prizes (Friends)	\$39.98
SRP Book Prizes (Friends)	\$34.92
September craft	\$76.27
Ingram Library Services	
SRP Book Prizes (Friends)	\$673.30
Dollar Tree - SRP Prizes (Friends)	\$14.19
Fareway - Ice Cream Party Supplies	\$82.06
Caseys - Ice Cream Party Supplies	\$11.98

Coffee Attice - SRP Prize (Friends)	\$52.27
Met Movie Theater - SRP Prize (Friends)	\$50.00
Magazine Supscription Services (Friends)	\$1,417.96

<b>TOTAL FOR CREDIT CARD</b>	<b>\$5,787.78</b>
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<b>TOTAL EXPENSES</b>	<b>\$10,757.68</b>
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